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Minutes of Regular Meeting
of the
Board of Trustees
of
The Winnipeg School Division

**APPROVED BY THE
BOARD ON
JUNE 16, 2014**

Board Room, Administration Building,
Winnipeg, June 2, 2014.

The Regular Meeting of the Board of Trustees of The Winnipeg School Division was held this day at 7:00 p.m.

The Chair of the Board called the meeting to order.

Present: Trustees S. Hrynyk (Chair), M. Wasyliv, C. Collins, K. Barr ,D. Bautista, R. Hildahl, M. Babinsky, A. Ramos, J. Sneesby

In Attendance: P. Clarke, R. Appelmans, K. Seiler, C. Caetano-Gomes, R. Chartrand F. Mota, E. Barnaby, G. Heath, B. Lapointe

APPROVAL OF THE AGENDA

Babinsky-Sneesby That the Agenda for the regular meeting of the School Board to be held this evening, June 2, 2014, be approved. – Carried.

READING AND CONFIRMING OF MINUTES

A copy of the minutes to be considered had previously been distributed to the Trustees. A motion was now adopted for these minutes to be taken as read, and approved as follows:

Hildahl-Babinsky Regular Meeting –May 5, 2014
Bautista-Barr Special Meeting – May 12, 2014

READING OF COMMUNICATIONS OF PETITIONS

The following correspondence was dealt with as indicated:

OC14-14 From James Allum, Minister of Education and Advanced Learning

Regarding \$30 million in new capital funding to support 2014-2015 Public School Vocational Program.

Wasyliv-Barr That this correspondence be received as information. - Carried.

PRESENTATION AND CONSIDERATION OF REPORTS

The following reports were considered:

Superintendent's Report No.7-2014	Dated June 2, 2014
WSD/Winnipeg Police Services Joint Committee Report No. 1-2014	Dated April 29, 2014
Building/Transportation Committee Report No. 2-2014	Dated May 12, 2014

Barr-Wasyliw	That Clause No. 1a (That the list of Salaries and Wages paid during the month of April 2014, as summarized on Account Listing 2014-04) be approved. – Carried.
Barr-Wasyliw	That Clause No. 1b (April 2014 list of payment of accounts) be approved. – Carried.
Hildahl-Ramos	That Clause No. 2(2014/2015 Board Meeting Schedule) be approved. – Carried.
Hildahl-Wasyliw	That Clause No. 3 (Recognition for Special Accomplishments) be approved. –Carried.
Bautista-Barr	That Clause No. 4 (Recognition for Special Accomplishments) be approved. –Carried.
Bautista-Babinsky	That Clause No. 5 (École Sacré Coeur – Roof Replacement 2014) be approved. –Carried.
Collins-Bautista	That Clause No. 6 (École Sacré Coeur – Landing Slab Repair) be approved. –Carried.
Bautista-Babinsky	That Clause No. 7 (Request for Quotation - Towable lift) be approved. -Carried.
Bautista-Babinsky	That Clause No. 8(After Hours Facility Repair Services Call-outs at Various Schools) – Carried.

WSD/Winnipeg Police Services Joint Committee Report No. 1-2014

Babinsky-Ramos	That the WSD/Winnipeg Police Services Joint Committee Report No. 1-2014 be received. – Carried.
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Building/Transportation Committee Report No. 2-2014

Collins-Babinsky	That the Building/Transportation Committee Report No. 2-2014 be received. – Carried.
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ENQUIRIES AND ANNOUNCEMENTS**232-Family Advocates for Special Needs Children**

Trustee Wasyliw informed trustees that he along with Trustees Hildahl and Sneesby attended a Family Advocates for Special Needs Children meeting on May 27, 2014. Trustee Wasyliw informed trustees that approximately 4 meetings are held throughout the school year. The parents have indicated that due to limited resources, they are unable to reach out to Division families. Trustee Wasyliw requested that consideration be given to determine the feasibility of providing assistance in terms of a website/link.

233-School Board Reception for Winnipeg School Division Patrols

Trustee Babinsky informed trustees that he, along with Trustee Hrynyk, attended the reception for Division Patrols held on May 28, 2014 at Tec Voc High School. The following schools were in attendance: Lansdowne School, Victoria-Albert School, Montrose School, Laura Secord School. Trustee Babinsky would like to thank police officers in attendance for giving the students an opportunity to have their pictures taken with them and wished to congratulate the staff and students on a successful event. In Addition, Trustee Babinsky would like to recognize Montrose School for their continued excellence and also thank the Winnipeg Police Service for supporting the event and helping keep our community safe.

234-Manitoba School Boards Association Meeting

Trustee Collins informed trustees that she, along with Trustee Hildahl, attended the Manitoba School Boards Association meeting held on May 21, 2014, which included discussion on the possible changes of future meeting location and dates.

235-New York City Nursery Program for Students

Trustee Collins informed trustees that she recently visited New York City and noted that they offer a nursery program for students.

236-Pride Winnipeg Festival

Trustee Barr informed trustees that she attended the Pride Day celebration on June 1st, 2014, which had approximately 35,000 people in attendance. The Pride Winnipeg Festival runs from May 23 – June 1, 2014 and consists of an array of cultural events that celebrate the incredibly diverse community that supports or identifies gay, lesbian, transsexual, transgender, intersex, two-spirit, and queer people. Trustee Barr would like to congratulate the staff and students who participated in the events.

237- Manitoba Excellence in Sustainability Award

Trustee Bautista informed trustees that she attended the Manitoba Excellence in Sustainability Award Ceremony held at the Legislature on March 17th, 2014. Strathcona School is the recipient of the Sustainable Community Award for their Folly Forest, which is an outdoor classroom and natural playground for students.

238-Winnipeg School Division Honor Choir

Trustee Hrynyk also informed trustees that she attended the Winnipeg School Division Honor Choir held on May 15, 2014 at the Portage Avenue Church. The performances by the students were amazing under the leadership of conductor Lary Wechwerth and accompanied by Alexis Silver. Trustee Hrynyk would like to congratulate the choir students for their wonderful and enjoyable performance, conductors and the organizers who assisted in making this event a success for the students, parents and guests.

239-Grand Opening École Stanley Knowles School Basketball Court

Trustee Hrynyk informed trustees that she, along with Trustee Babinsky, attended the Grand Opening of the Basketball Court at École Stanley Knowles School on May 23, 2014. Trustee Hrynyk informed trustees that the community was very excited about the announcement and that current and future students will enjoy the benefits of the new and improved basketball court.

240-Attendance

Trustee Hrynyk thanked the administration for posting information regarding attendance on the homepage of the Division website.

241-City of Winnipeg Municipal Election

Trustee Hrynyk informed trustees that the City of Winnipeg has posted the new Division ward boundaries including other information related to the upcoming election.

NEW BUSINESS242 – Condolences

The following motion was adopted by a silent standing vote:

On March 15, 2014, Leigh Johnston, Retired Teacher, a member of our staff for 21 years;

On March 21, 2014, Eugene Durand, Teacher, a member of our staff for 35 years;

On May 6, 2014, Alexander Ostrowski, Retired Caretaker, a member of our staff for 20 years;

On May 9, 2014, Hugh Curtis, Retired Area Service Director, a member of our staff for 36 years;

and that this motion be adopted by a silent standing vote. - Carried.

243-Student Transportation

Motion, notice of which was given at meeting held May 5, 2014 was presented by Trustee Babinsky:

Babinsky-Ramos That within 5 school days the Winnipeg School Division administration that is responsible for the transportation of students develop a policy or emergency plan to ensure that students will be picked up from their designated locations when there are unexpected delays in the daily scheduled transportation routes and that students be dropped off at school no later than 8:50 a.m.- Carried

Babinsky-Ramos That a recorded vote be taken – Carried

The motion was voted on and declared – Carried, the vote being recorded as follows:

Ayes: Trustees Hildahl, Bautista, Babinsky, Ramos, Sneesby	-5
Nays: Trustees Collins, Barr, Hrynyk, Wasyliw	-4

244-By-Law 1227 – FIRST READING
DEBENTURE BORROWING - \$1,147,800.00

Barr-Wasyliw That By-Law No. 1227, a by-law of the Winnipeg School Division for the purpose of borrowing ONE MILLION ONE HUNDRED AND FORTY SEVEN THOUSAND EIGHT HUNDRED DOLLARS (\$1,147,800.00) for certain building projects be introduced and read a first time in short.- Carried

By-Law No. 1227 then read accordingly

245-By-Law No. 1228 – FIRST READING
Religious Instruction at Sargent Park School

Ramos-Sneesby That By-Law No. 1228, a by-law of The Winnipeg School Division for the purpose of permitting religious instruction at Sargent Park School, be now introduced and read a first time in short. - Carried

Babinsky-Ramos That a recorded vote be taken – Carried

The motion was voted on and declared – Carried, the vote being recorded as follows:

Ayes: Trustees Hildahl, Collins, Bautista, Babinsky, Ramos, Sneesby	-6
Nays: Trustees, Barr, Wasyliw, Hrynyk	-3

By-Law No. 1228 then read accordingly

246-Building Projects

Sneesby-Hildahl That during the months of July and August 2014, authority be granted to the Chief Superintendent in consultation with the Board Chair and Secretary-Treasurer, to award tenders for building projects to the lowest acceptable bidder provided the tendered price is within the Division's budgeted estimate for the project or has been approved by the Public Schools Finance Board, and that a report of all projects so approved be provided to the Board at the next regular meeting. – Carried

247-Signing Authority

Barr-Wasyliw That the Chief Superintendent and Senior Accountant, be named as temporary signing officers for the period July 1, 2014 to August 31, 2014. - Carried

248-Vice-Chair Pro Tempore

Wasyliw-Bautista WHEREAS the Chair or Vice-Chair of the Board may be absent from the City during July and August 2014, it is therefore necessary to appoint an acting Vice-Chair pro tempore:

BE IT RESOLVED that Trustee Cathy Collins be appointed acting Vice-Chair pro tempore of the Winnipeg School Division for July and August 2014.- Carried

AGENDA INFORMATION ITEMS

Bautista-Sneesby That Information Correspondence No. IC19-14- IC28-14 be received as information - Carried.

Hildahl-Ramos That Superintendent's Information Report No. 7-2014 be received as information. – Carried.

BUSINESS MATTERS AS DEFINED IN RULE 42.7Committee of the Whole

Wasyliw-Barr That the Board recess in Committee of the Whole in camera at this time. – Carried.

The Board then recessed into the Committee of the Whole in camera at 8:20 p.m. with Trustee Wasyliw in the Chair.

Upon the Board resuming in public session at 9:05 p.m. Trustee Wasyliw, the Chair of the Committee of the Whole presented the following recommendations of that Committee.

249-Leave of Absence – Without Salary

Wasyliw-Collins That the leaves of absence without salary as outlined in the confidential report dated June 14, 2014 be granted. - Carried.

250- Suspension Report September 2013 to April 2014

Wasyliw- Barr That the Suspension Report for September 2013 to April 2014 be received as information.- Carried.

251- Central District Off-Campus Program – Lease Agreement Renewal

Wasyliw-Barr That subject to the approval of the Public Schools Finance Board, the proper officers of the Division be authorized to enter into a one year lease renewal agreement with Leon A. Brown Limited for the lease of property located at Unit 1 - 1000 Notre Dame Avenue effective July 1, 2014 for the Central District Off-Campus Program.- Carried

252-Administrative Appointment
- Principal – Rockwood School

Wasyliw-Sneesby That effective September 2, 2014, Mr. Jamie Hutchison be appointed to the position of Principal at Rockwood School.-Carried

253- Administrative Appointment
Principal – École Laura Secord School

Wasyliw-Barr That effective September 2, 2014 Ms Rhona Churman be appointed to the position of Principal at École Laura Secord School.-Carried

254- Administrative Appointment
Principal – Sister Macnamara School

Wasyliw-Ramos That effective September 2, 2014 Ms Debbie Lenhardt Mair be appointed to the position of Principal at Sister MacNamara School.- Carried

255- Administrative Appointment
Principal – Prairie Rose School

Wasyliw- Babinsky That effective September 2, 2014, Mr. Ken Romaniuk be appointed to the position of Principal at Prairie Rose School.- Carried

(Trustee Barr withdrew from the meeting during discussion of this item)

Trustee Wasyliw, the Chair of the Committee of the Whole reported there was discussion regarding the collective agreements and personnel matter.

NOTICE OF MOTION

A Notice of Motion was provided by Trustee Babinsky under Section 42.7 of Procedural By-Law 1203

The meeting adjourned at 9:06 p.m.

Chair

Secretary-Treasurer

SUPERINTENDENT'S REPORT NO. 7 - 2014

To the Chair and Members
Winnipeg School Board

June 2, 2014

1. Accounts List/Summaries of Salaries and Wages

Summaries of salaries and wages paid during the month of April 2014, and Accounts List for the month of April 2014 have been provided to the trustees.

Recommendations:

- (a) That the list of Salaries and Wages paid during the month of April 2014, as summarized on Account Listing 2014-04 be approved and confirmed.
- (b) That the April 2014 list of payment of accounts be approved and confirmed.

2. 2014/2015 Board Meeting Schedule

Section 9.1 of Procedural By-Law No. 1203 provides that Regular meetings of the Board be held during the first and third weeks during the school year at 7:00 p.m., unless otherwise ordered by a special motion, the schedule to be determined at the first regular meeting of the Board in each school year.

Section 10.1 of the Procedural By-Law No 1203 provides that when necessary, special meetings of the Board may be held to receive delegations on the second week of each month at 7:00 p.m., provided however that if any such day falls on a statutory or civic holiday, the Board may meet on another date to be designated by the Board.

Recommendation:

That Regular meetings of the Board be held during the first and third weeks during the school year at 7:00 p.m. and that Special meetings be held on the second week of each month at 7:00 p.m. unless otherwise ordered by a special motion be approved for 2014/2015.

Regular Meetings/Special Meetings

September 8	February 9*
September 15*	February 23*
September 22	March 2
October 6	March 9*
October 20*	March 16
November 3	April 13
November 17*	April 20*
December 1	May 4
December 8*	May 11*
December 15	June 1
January 12	June 8*
January 19*	June 15
February 2	June 22* (12:00 if required)

*Special Meetings if required

3. Recognition for Special Accomplishments

Five students from École secondaire Kelvin High School's grade 11 & 12 senior 'Reach for the Top' team, George Penner, Ian Shapira, John Manning, Samuel Anthony and Nigel Silversides have qualified to participate at the Canadian National Reach for the Top finals in Toronto, Ontario from May 23 - 26, 2014. The students will be chaperoned by Raymond Sokalski, teacher from École secondaire Kelvin High School. Mr. Sokalski will require two (2) days substitute costs.

The estimated cost of the trip for airfare, registration, accommodations and meals is \$5,817.24 for the students and one teacher. The school has been fundraising to offset the costs.

It is recommended that in accordance with Board Policy AGAB – Recognition for Special Accomplishment, five students and one teacher from École Secondaire Kelvin High School to receive funding in the amount of \$750 each (total \$4,500) to support their attendance at the event and that funding for substitute costs for two (2) days be approved.

Recommendation:

That in accordance with Policy AGAB - Recognition for Special Accomplishment, authority be given for George Penner, Ian Shapira, John Manning, Samuel Anthony and Nigel Silversides, students from École secondaire Kelvin High School and Raymond Sokalski, teacher, to receive funding in the amount of \$750 each (total \$4,500) to support their attendance at the Canadian National Reach for the Top finals in Toronto, Ontario from May 23 - 26, 2014 and substitute costs for one teacher for two (2) days.

Superintendent's Report No. 7-2014

4. Recognition for Special Accomplishments

Stephanie Chacon-Vega, a grade 11 student from Elmwood High School has been selected to participate in the "Schools on Board" program from September 23rd – October 8th, 2014, in Kugluktuk, and Iqaluit, Nunavut.

"Schools on Board" is an outreach program of ArcticNet, based out of The Clayton H. Riddell Faculty of Environment, Earth and Resources at University of Manitoba. It was developed to bridge Arctic research and science education in high schools across Canada; to increase awareness of issues related to climate change in Canada and to excite young Canadians about the challenges and career opportunities of Arctic research. The main thrust of the program is the field program "on board" the CCGS Amundsen. Schools are given the unique opportunity to send students and teachers to the Arctic, on board the CCGS Amundsen to participate in an educational experience completely integrated into the research activities of the Arctic Net science team.

The cost to participate in the program is \$3,750 and up to \$600 in travel costs. A portion of the costs will be offset by fundraising.

It is recommended that in accordance with Board Policy AGAB - Recognition for Special Accomplishments, that Stephanie Chacon-Vega receive funding in the amount of \$1,500 to support her attendance at the event from September 23 to October 8, 2014 in the community of Kugluktuk and Iqaluit, Nunavut.

Recommendation:

That in accordance with Policy AGAB – Recognition for Special Accomplishment authority be given for Stephanie Chacon-Vega a student from Elmwood High School to receive funding in the amount of \$1,500 to support her attendance in the "Schools on Board – 2014 Field Program" in Kugluktuk and Iqaluit, Nunavut from September 23 to October 8, 2014.

Superintendent's Report No. 7-2014

5. École Sacré Coeur – Roof Replacement 2014

In a letter dated April 1, 2014, the Public Schools Finance Board authorized the Division to proceed with a roof replacement 2014 project at Ecole Sacre Coeur.

Tenders were advertised for the project. The following is a tabulation of the bids received:

<u>Firm</u>	<u>Total Price</u>
Transcona Roofing Ltd.	\$275,298.00
Flynn Canada Ltd.	277,256.82
Master Roofing Ltd.	284,000.00
Oakwood Roofing & Sheet Metal Co. Ltd.	286,620.00
Allied Roofing Inc.	321,229.00
M. J. Roofing	338,424.00
Norwin Roofing Ltd.	350,000.00

Recommendation:

That, subject to Public Schools Finance Board approval, the tender of Transcona Roofing Ltd. to supply all material and perform all work in connection with the roof replacement 2014 project at Ecole Sacre Coeur be accepted, in accordance with the plans and specifications therefor, for the total amount of \$275,298.00, being the tender price, including Provincial Sales Tax excluding Goods & Services Tax, and that the proper officers of the Division be authorized to enter into a contract with Transcona Roofing Ltd. for the carrying out of the work.

6. École Sacré Coeur – Landing Slab Repair

In a letter dated November 29, 2013, the Public Schools Finance Board authorized the Division to proceed to tender the Landing Slab Repair at Ecole Sacre Coeur.

Tenders were advertised for the project. The following is a tabulation of the bids received:

<u>Firm</u>	<u>Total Price</u>
J & D Penner Ltd.	\$53,087.39
KDR Design Builders (Commercial) Inc.	74,007.98
L.C. Projects Ltd.	76,898.00
J5 Construction Ltd.	93,037.12

Recommendation:

That, subject to Public Schools Finance Board approved, the tender of J & D Penner Ltd. to supply all material and perform all work in connection with the Landing Slab Repair project at Ecole Sacre Coeur be accepted, in accordance with the plans and specifications therefor, for the total amount of \$ 53,087.39, being the tender price, including Provincial Sales Tax excluding Goods & Services Tax, and that the proper officers of the Division be authorized to enter into a contract with J & D Penner Ltd. for the carrying out of the work.

Superintendent's Report No. 7-2014

7. Request for Quotation - Towable lift

A Request for Quotation was issued to supply a new towable lift, which is a hydraulic platform used by Division trades people to work at high levels.

Following is a tabulation of the quotes received.

<u>Bidder</u>	<u>Brand</u>	<u>Model</u>	<u>Cost</u>
Hertz Equipment Rental	JLG	JLGT500J	\$48,920.00(1)
Battlefield Equipment Rentals	Genie	TZ50/30DC	<u>51,750.00</u>
Toromont Cat Lift	Genie	TZ50	52,600.00
Hertz Equipment Rental	Genie	TZ50 DC	56,400.00
Greatwest Maintenance	Genie	TZ50	59,821.00
C & T Rentals	Genie	TZ50 DC	60,610.38

(1) Does not meet Division requirements

All quotes have been reviewed by Division administration and the lowest acceptable bid is recommended.

Recommendation:

That the quotation from Battlefield Equipment Rentals for a Genie TZ50/30DC be accepted at a total cost of \$51,750.00 plus Manitoba Retail Sales Tax and Goods and Services Tax.

Superintendent's Report No. 7-2014

8. After Hours Facility Repair Services Call-outs at Various Schools

The Building Department budget includes an allocation for the provision of after-hours facility repair services call-outs. These after-hours repair services include boarding up of broken windows, response to water detection and temperature alarms, and investigating/resetting of fire detection devices. The repair service contractor must be able to provide response during the hours of 4:30 PM to 8:00 AM weekdays and 24 hours on weekends and holidays.

On July 7, 2011 authority was provided to enter into a contract with Winnipeg Building & Decorating Ltd. To provide After Hours Facility Repair Services/Call-outs in all Division facilities for a three year period. The current agreement with Winnipeg Building & Decorating Ltd. expires on June 30, 2014. The contract with Winnipeg Building & Decorating Ltd. also includes provisions to extend the agreement for additional three (3) years. The annual estimate cost is \$85,000 per annum.

Winnipeg Building & Decorating Ltd. has submitted an offer to the Division to extend the contract for After Hours Facility Repair Services/Call-outs for a further three (3) years with revised call-out rates as follows:

<u>Description</u>	<u>Total Price</u>				
<u>Three Year Term – July 1, 2014 to June 30, 2017</u>					
		<u>Existing Rate</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>
Th					
e	Vandalism Repair	\$200.00	\$225.00	\$235.00	\$245.00
Aft	Mechanical Service	\$540.00	\$570.00	\$585.00	\$598.00
er	Electrical Service	\$322.00	\$360.00	\$365.00	\$365.00
H					
ou					

rs Facility Repair Services/Call-outs have been satisfactory. The administration has reviewed the bid as to price, quality and service, and recommends that Winnipeg Building & Decorating Ltd. be awarded a contract to provide After Hours Facility Repair Services/Call-outs for the three-year period July 1, 2014 to June 30, 2017 at the proposed new call-out rates.

Recommendation:

That the contract between Winnipeg School Division and Winnipeg Building & Decorating Ltd. to provide After Hours Facility Repair Services/Call-outs at various facilities to be extended for the three (3) year period July 1, 2014, to June 30, 2017.

Respectfully submitted,

P.E. CLARKE
Chief Superintendent

WSD/WINNIPEG POLICE SERVICES JOINT COMMITTEE REPORT NO. 1-2014

To The Chair and Members
Winnipeg Public School Board

April 29, 2014

Your Committee reports as follows:

1. Developing Safe School Communities Committee

Your Committee was informed that the Developing Safe School Communities Committee is currently reviewing safety plans which include ways of alerting parents to the City of Winnipeg Police media releases regarding the release of high risk offenders. Your Committee was also informed that discussions have also taken place with the Winnipeg Police Service regarding Crisis Negotiation training for WSD staff.

Your Committee was informed that procedures for Lockdown/Lockout are being reviewed to align with provincial uniformity. Your Committee was also informed that the Police Service notifies area schools when arrest warrants are being served in the immediate area to ensure student safety. Your Committee was informed that the School Education Section of the Winnipeg Police Service would like to offer presentations to parents on current safety topics. Suggestions were made to have these sessions videotaped and possibly put up on the Division website. Suggestion was also made to have multiple sessions at one event to promote higher attendance.

Your Committee was informed that the SRO program is in its 9th year. The contract expires in June 2014. Applications for continuation of the project have been submitted to the Province and the City of Winnipeg. Your Committee was also informed that both the Winnipeg Police Service and the Province are very supportive of the program.

2. Winnipeg Police Service

Your Committee was informed that the the Citywide Patrol Reception will be taking place Friday, May 23rd, 2014 and the School Board Patrol Reception will be held on Wednesday, May 28th, 2014.

Respectfully submitted,

Cathy Collins
Committee Chair

In Attendance:

Trustees: C. Collins, M. Babinsky,

Police Department: Patrol Sergeant L. Bryce, Patrol Sergeant G. Mackenzie, Patrol Sergeant S. Pollock, Constable L. Allison, Constable S. Murner,

Administration: E. Austin-Anderson, L. Belmore, J. Millar, S. Schneider

BUILDING/TRANSPORTATION COMMITTEE REPORT NO. 2-2014

To the Chair and Members
Winnipeg Public School Board:

May 12, 2014

Your Building/Transportation Committee reports as follows:

1. Transportation of Students

Your Committee was informed that a meeting held March 17, 2014, the Board of Trustees referred the following motion to the Building/Transportation Committee for further discussion: "That the Winnipeg School Division administration develop a plan for the transportation of students during severe cold weather conditions to prevent students from waiting for the school bus outside for extended periods of time."

Your Committee was informed that the severe weather conditions this winter resulted in greater challenges in transportation including concerns for student safety when the wind chill levels were high. Many measures are in place to minimize and mitigate these risks while also being fiscally responsible. These measures are reviewed on an on-going basis to continue improving student transportation reliability and safety.

In addition, the administration has taken measures which continue to be improved for extreme cold weather which include; a review of cold weather guidelines; bus routing system; driver and safety training; the installation of Wabasto heating systems on buses to enhance engine block heating and supplement heat for students; early start of buses by drivers and mechanics; spare buses; engine treatments; driver and mechanic feedback to identify further safety improvements; a review improving communication to parents via use of website, technology and social media; to address bus scheduling issues when they exist. Your Committee was provided with a copy of a draft Safe Transportation of Students Plan. It is anticipated that a stronger communication plan will provide assistance to students/families to create an understanding of the challenges related to incidents that could occur due to weather, administrative operations, or emergencies.

Your Committee was informed that at this time quorum was not present (6:15 p.m.), however, the Committee representatives agreed to proceed with an informal meeting.

2. Ellen Douglass Building

Your Committee was informed that at a meeting held, June 17, 2013 the Board of Trustees approved a motion that the Winnipeg School Division administration proceed with the disposal of the Ellen Douglass property in accordance with the Property Disposal Process. Your Committee was also informed that effective September, 2014, CGC will be referred to, as clinical support services.

Your Committee was provided with a letter from the Public Schools Finance Board authorizing the Division to proceed with the disposition of the Ellen Douglass Building property.

Respectfully submitted
DARLYNE BAUTISTA
Committee Chair

In Attendance:

Trustees: C. Collins, M. Babinsky, J. Sneesby, R. Hildahl, K. Barr
Administration: P. Clarke, R. Appelmans, R. Chartrand, C. Caetano-Gomes, F. Mota, G. Heath, E. Barnaby, B. Lapointe, K. Stuart
Regrets: D. Bautista